WARRANT OFFICER ASSOCIATION

CRATER CHAPTER # 0603

FORT LEE, VIRGINIA 23801

MEMORANDUM FOR RECORD   **DRAFT** 10 July 2019

1. The Chapter Vice President, CW4 Francis Pattin, called the meeting to order at 1730.

2. Quorum - 18 (32 proxies) present to conduct the meeting, 5 visitors; Pledge of Allegiance was recited. Two Warrant Officers were on line, member, CW4 Dan Howison and call in Member WO1 Brandon Paarfus, were on the Spider Phone.

3. We welcomed:

* WO1 Brandon Paarfus,
* CW4 James McCracken’s son, James, JR age 4
* CW5 Thomas Elder, 920A QM school
* Francis Pattin, JR, age 16
* Titus Johnson, who gave a VA Disability review update
* Rob Miller, Troop 912 Scoutmaster leader
* WO1 Amanda Zimmerman, member, 922A, ARW, who live on post with spouse CW4 Robert Zimmerman

4. Minutes from the 5 June 2019 meeting were reviewed by all. CW5R Vickie vachon made a motion to accept the minutes subject to edit, and CW4 Wayne Sexton seconded. Motion passed.

5. The Treasurer’s reports for June 2019 was read by all. CW5R Vickie Vachon made a motion to accept the reports subject to audit, and CW4 James McCracken seconded. The treasurer’s reports for June 2019 passed.

6. Committee Reports:

 a. Vice President Report CW4 Francis Pattin - Includes Membership statistics with reports from the Vice-President for Army Reserve/National Guard Affairs – CW5 James Williams- Vice-President for Retired Affairs – VACANT- and Vice-President for Junior Warrant Officer affairs VACANT- (VP-JWO) WO1 Tyrone Lander- see report.

 b. Memorabilia – CW3 Karen Algernon-Wallace. See report. See report. Gave by CW4 Amy Scott

 c. Volunteer Hour monitor- CW5R Vickie Vachon – see report.

 d. Boy Scouts of America - CW4R Charlie Mills see report

 e. JROTC High School Support – CW5 Nicole Woodyard

 f. McGuire VA Support – CW5R Karen Ortiz

 g. Rebuilding TriCities – CW5 Thomas Waltman -see report

 h. Public Relations – CW5 Travis Elliott

 i. Crater Fall Picnic / potluck - CW4 James McCracken

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7. Old Business.

 a. CW4R Charlie Mills had scheduled an audit. CW5 Waltman, CW5 Elliott and ?? conducted the adit. No issues.

 b. CW5R Vickie Vachon made a motion to allocate $200 for Boy Scouts Summer Camp in June, a notation in our standing orders for 2019, and Boy Scouts wanted the money provided earlier in the year to fund Camp actions. CW4 Pattin presented the check to Rob Miller, Boy Scout Troop 912 Scoutmaster..

 c. CW4 Dan Howison briefed via phone that awards, certificates and medal were presented to JROTC students. Due to issues on medals and non-availability, the medals for some students (graduated) still need issued to close this issue for 2019..

 d. CW5R Karen Ortiz has taken the McGuire Bingo Certificates and present them to volunteers and this is a closed action..

 e. CW4 Amy Scott briefed memorabilia. The Crater Chapter is seeking a new coin. Two versions were shown, with pictures. CW3R Gabriella Wetherington discussed her business’ coin, the cost, basically a minimum of 100 coins at $7.25 each or $725. No molds or prints cost, it is all one price. This action was tabled, to committee and BOD for action, to better sort out the best course of action that can be executed IAW bylaws within the committee budget.

 f. CW4 Dam Howison will attend AAM in Fort Campbell, and Crater Chapter will pay for some travel cost. CW5 Thomas Waltman stated in new business that he intended to make a motion to send CW4 James McCracken to AAM, but that motion did not occur or gain a second, so it is still an open intent. The intent was to pay food, lodging and fuel to drive. This is an open topic for the next meeting.

 g. CW5 Travis Elliott discussed a volunteer opportunity to paint Walnut Hlll Elementary School on 300 W South Petersbury, VA 2805. Painting is 0700 to 1800 Monday thru Friday and volunteers will be taken for 2 hour shifts. CW5 Travis Elliott will be the committee lead and coordinator for this action, and will take chapter volunteers and ALU student volunteers to assist.

 h. CW4 James McCracken will take on the Fall Picnic or Potluck initiative. CW5R Wayne Burton will assist James. This will be listed on the Agenda for old business and discussion for the next meeting.

 i. CW5 Travis Elliiot volunteered to lead the committee for a Warrant Officer Ball. Quorum discussion suggested that the spring is best for such an event, because December is full of Command sponsored events, and the planning will take some time for a Ball. This will be listed on the Agenda for old business and discussion for the next meeting.

 j.. Upon discussion to permanently suspend Rebuilding TriCities, CW5 Thomas Waltman volunteered to chair that committee. Rebuilding TriCities was listed on calendar, and in Standing Orders as a supported action. During the discussion it was not noted to simply change committee lead from CW5R Reggie Jacobs to CW5 Thomas Waltman, but it was implied. The BOD and President will determine the standing order correction or bring this back in old business on the agenda for quorum vote. Action is pending.

 k. CW5R Wayne Burton donated a 48” flat-screen TV to be used as a monitor for the webmaster computer in the Crater HUT. The intent is to get the proper HDMI connection cable to a laptop, and use the monitor to project minute changes, and updates right on the screen, during the meeting and post to website for call in member. Also, when notes are used for briefings, the slides can be sent out and viewed on the monitor. Committee reports will be shown on the computer. Future meeting goals is to go paper-less at the meetings.

8. New business:

 a. An idea discussed is let’s do something different for the members. Examples are a Chile Cook-off, a fall Chapter picnic, pot-luck versus serving pizza, sandwiches, hot-dogs and or chicken purchased from operating funds. The intent is to mentor, socialize, and eat with members who put some skin in the game. If this is a potential answer to the question Whats’ in it for me, then it will be added to ***old business*** for investigation. Also see paragraph 9 Members present raffle.

 b. Nominations were opened for 2019 new officers. Nomination will be taken tonight and next meeting, where nomination will be closed. And ballots sent out in October. Voting will be final in November and result announced. New Chapter Officers.will be installed in January 2020. Nomination so far are:

* CW4 Francis Pattin was nominated for President by CW4R Charlie Mills.
* CW5 Thomas Waltman was nominated for Vice President by CW5R Wayne Burton
* CW4 Karen Algernon-Wallace was nominated for Vice President by CW5 Travis Elliott.
* CW4 James McCracken was nominated for Vice President by CW5 Thomas Waltman

9 Members’ Present Raffle. WO1 Tyrone Lander, QM, 920A, won the raffle. CW5R Wayne Burton gained approval from the Chapter President and BOD to use excess funds from refrigerator sales to sponsor raffle. The Chapter presented a check for $50 to WO1 Tyrone Lander to Roma’s restaurant on County Drive. There is an additional $50 for next month and Wayne will coordinate a restaurant to sponsor our gift to attending members and their dates for a dining out raffle gift from the Crater Chapter,

10. The next meeting will be held on Wednesday, 7 August 2019 at Suite E, Bldg. 10000, near Carver Avenue and Sisisky Blvd (the Hut) at 1700, gather for social and the meeting will begin at 1730 hours.

11. Motion to adjourn was made by CW5R Vickie Vachon, and was seconded by CW4 Wayne Sexton at 1849. Motion passed.

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Wayne Burton Dan Y. Howison

Crater Chapter Secretary Crater Chapter President

**10 July 2019 Quorum**

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| --- | --- | --- | --- | --- |
| %CW4 Dan HowisonCW5R Wayne Burton CW4 Francis PattinCW5 Travis ElliottCW4R Charlie MillsCW5R Vickie Vachon!Francis Pattin – Age 16 |  | CW3 Amy S. ScottCW4 Wayne SextonCW5 Maria MartinezCW4 James McCrackenCW5R Karen OrtizCW5 James Williams!James McCracken age 4 | WO1 Tyrone LanderWO1 Brandon PaarfusCW5 Thomas WaltmanCW3 Gabriella WetheringtonCW5 James WilliamsCW5 Ron Diehl!CW5 Thomas Elder | \* USAWOA member; not Crater Chapter member # membership unknown ! VISITOR%Telephone Call in ! Titus Johnson! Rob Miller |

**ADDENDUM: Crater Chapter Proxies Held**

**Crater Chapter Standing Orders:**

1. Chapter President is authorized discretion to fund administrative purchases of up to $500, provided the budget contains funding. Such expenditures will be reviewed in the next Treasures Report minutes.

2. Two Scholarships are funded annually. One to a dependent of a Crater Member present in the local area and one open to student attending college in local area from the tri-cities area or other member dependent. All funds in the Chapter Savings are for Scholarships. Deviation from two scholarships or amount change in any year are actioned with a quorum motion and voting. Application guidelines are published in the entry form available on the Chapter website.

3. Chapter Memorabilia Chair is authorized to fund replenishment of existing memorabilia lines from sales proceeds up to $999.00 limit.

4. Chapter Treasure is bonded and signs all checks for Chapter expenditures; with actions reported in following Treasurer’s reports.

5. Chapter sends a representative to the AAM each year if funding is available. Raised and obligated annually NLT July permitting best scheduling and bargain travel costs.

6. Crater Chapter supports the following community events as Old Business:

- Rebuilding Tri-Cities/Habitat-for Humanity

- Thanksgiving Baskets

- Wreaths Across America

- Holiday Helper

- Support for McGuire Veterans Home ($500 per year) or more as voted

All other community events are brought to the quorum as new business.

Name Expires Proxy given to:

CW5 Jose Agosto Mar 20 Open

CW4 Adriana Aldape Mar 20 Open

CW4R Percy Alexander Jan 20 CW5R Wayne Burton

CW4 Alex Blain Mar 20 Open

CW4R Hope Bean Jan 20 CW4R Amy Jones

COLR David Buck Mar 20 Presiding Officer

CW5R Wayne Burton Jan 20 Open

CW5 Travis Elliott Jan 20 CW5R Wayne Burton

CW5R Wayne Estes Mar 20 Presiding Officer

CW5 Roberto Figueroa Jan 20 CW5R Vickie Vachon

CW5R Sam Galloway Nov 19 President

CW5R Bob Gates Jan 20 CW5R Wayne Burton

CW5 Robert Gowin Mar 20 Open

CW3 Ryan Harman Jan 20 CW4 Dan Howison

CW4 Dan Howison Mar 20 Open

CW5 Guy Hunter Mar 20 CW5R Vickie Vachon

CW4R Richard Jefferson Mar 20 VP

CW4R Amy Jones Aug 19 CW5R Wayne Burton

CW4 Robert D. Johnson Jul 20 President or VP

WO1 Tyrone Lander Jul 20 Open

CW3 Joshua Martin Mar 20 President or VP

CW4R Luis Martinez Jan 20 CWR5 Vickie Vachon

CW5R Frank Meeks Jul 20 CW5R Vickie Vachon

CW4 Wayne Melesky Nov 19 Presiding Officer

CW4R Charles L. Mills Mar 20 CW5R Wayne Burton

CW4R Chester Morris Jan 20 Chapter President

CW4R Monty Meston Jan 20 CW5R Wayne Burton

***Chapter BOD – Committee Structure***

President+: CW4 Dan Howison dan.y.howison.mil@mail.mil Vice President+: CW4 Francis Pattin **francis.w.pattin.mil@mail.mil** Vice President for Army Reserve/NG Affairs –CW5 James Williams Vice President for Retired Affairs – OPEN VP Junior Warrant Officer affairs - (VP-JWO) WO1 Tyrone Lander @Membership – Filled by VP, VP-RA, VP RS-A, Memorabilia - CW3 Karen Algernon-Wallace karen.a.algernonwallace.mil@mail.mil \*Rebuilding Tri-Cities – CW5 Thomas Waltman @Nominations/Elections Committee – CW5R Wayne Burton & CW5R Vickie Vachon \*Volunteer hour Monitor - CW5 Vickie Vachon (pokeandprod@aol.com ) \*Holiday helper – CW5R Vickie Vachon \*Web-Master – CW3 James McCracken james.mccracken13.mil@mail.mil \*Boy Scouts Of America ( + Cub Scouts) CW4R Charlie Mills \*JROTC High School Support – CW5 Nicole Woodyard + CW4 Jenn Walker \*McGuire VA Support – CW5R Karen Ortiz \*Crater 100th Committee CW5 Nicole Woodyard \*Resolutions/ Parliamentarian - CW5R Wayne Burton \*Chaplain – OPEN \*Warrant Officer Ball – CW5 Travis Elliott \*Crater Fall Picnic / Potluck – CW4 James McCracken \*Public Relations – CW5 Travis Elliott

Treasurer # – CW4R Charles Mills ( charlieandada@gmail.com ) Secretary# – CW5R Wayne Burton (waynebrv@yahoo.com; marion.w.burton.civ@mail.mil)

\*Special Committee + elected office # appointed office @ Committee IAW Bylaws

Note: All Elected/Appointed Officers and Committee leads will serve on Crater BOD.

All committee members & appointments are installed and removed at discretion of the Chapter President IAW current Chapter Bylaws

CW3R William King Mar 20 Presiding Officer

CW5R Karen Ortiz Jan 20 CW5R Vickie Vachon

CW3 Dan Peoples Mar 20 CW5R Wayne Burton

CW4 Francis Pattin Jan 20 CW5R Wayne Burton

CW4R Allan E Rickard Mar 20 Presiding Officer

CW4 Wayne Sexton July 20 Open

CW5R Alvin Taswell Aug 19 Open

CW5R Vickie Vachon Jul 20 President or VP

CW4 Ted Vanzant Mar 20 CW5R Wayne Burton

CW4 Clenora ”Jenn” Walker Mar 20 Open

CW3 Gabriela Wetherington May 20 CW4 Francis Pattin

CW5 James Williams Mar 20 Open

CW5 Nicole Woodyard Feb 20 Open

CW4R Donna Zampi Oct 19 President

*Proxies used:*

Bronze Level - Eagle Rising Recipients:

CW5R Wayne Burton CW4 Dan Howison

CW4 Adriana Aldape CW4 Ted Vanzant

CW4 Francis Pattin CW4R Charlie Mills

CW2 Kevin Pick CW5 Nicole Woodyard USAWOA

Silver Level - Eagle Rising Recipients

CW4R Amy Jones CW5 James Williams

CW5 Nicole Woodyard USAOWA

Gold Level - Eagle Rising Recipients

CW5R Vickie Vachon CW5R Wayne Burton

CW5 Travis Elliott

CW5 Guy Hunter CW5R Karen Ortiz

CW4 Adriana Aldape CW5 Nicole Woodyard USAOWA

**Presidents’ Report – Verbal report at meeting.**

**Vice Presidents’ Report**

**Vice President NOTES:**

**CW3 Francis Pattin– Chapter Vice President, CW5 James WIlliams VP – Reserve/NG Affairs, and VACANT VP- Retired Affairs** WO1 Tyrone Lander

NOTE: Revalidation is at least a 6 month process, therefore POA revalidation efforts must begin in February 2020, to meet Oct deadline.

Crater Chapter POA revision will be as the **Crater *Silve*r Chapter, USAWOA**

**Crater 2019-2020 Calendar Events**

7 Aug Chapter Meeting - HUT

 -Accept Nominations - approve Ballot

-Rebuilding TriCities standing order final decision

 4 Sep Warrant Officer Meet & Greet - HUT TIME -TBD

 - Final date to approve Ballot

 2 Oct Chapter Meeting – HUT

 22-25 Oct 2019 47th AMM Fort Campbell, KY

 Habitat for Humanity

 - McGuire Veterans Hospital Visit Planning list

 - Present post with donation for Thanksgiving

 - Audit

 6 Nov Chapter Meeting – HUT

- Holiday Helper donation & planning list

- Wreaths Across America planning list

 - Election Vote

 4 Dec Chapter Meeting - HUT

 - Announce election results

 - Holiday Helper execution

 - Visit McGuire Veterans Hospital

 - Wreaths Across America

 - Audit

 8 Jan 2020- Swear in elected new officers

 5 Feb 2020 – Crater paperwork needs filled out and submitted for Private Organization Revalidation

 **VP Report - Roster**

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**Crater Meeting Call in Number**

**1-712-770-5505**

*Access Code: 501219*

*Calling in to the Crater Meeting is like being here in person. If you are a member, YOU may participate, open motions, offer seconds, discuss and vote. We all are busy, and the Crater Chapter steps up to the 21st Century with live telephonic meeting!*

~~Boy Scouts of America, Troop 912, Ft Lee Va.~~

~~During the month of June 2019 the troop leadership (Scout Masters and the Patrol Leaders) held meetings to discuss upcoming events and to plan training activities for the troop.~~

~~Several of the Troop members went to Summer Camp along with their scoutmaster Rob Davis.~~

~~Charles L .Mills, USAWOA, Crater Chapter Charter Organization Representative~~

**USAWOA CRATER CHAPTER**

 **~~VOLUNTEER HOURS~~**

**~~Volunteer hours as they stand in the following spreadsheet:~~**

 ~~Members - 2790.5~~

 ~~Guest - 162.5~~

~~I'm missing -~~

 ~~Wayne, Amy and Karen's actual hours working the homeless~~

 ~~Francis - hours~~

 ~~CW3 Algernon-Wallace hours for this month if different than the usual of 40~~

**~~Volunteer Hours~~** ~~(Need ages of volunteers always if younger than 18)~~

**Treasurer’s Reports**

**1 July – 31 June 2019**

**Placeholder**

**Proposed Christmas Event At McGuire Veterans Hospital**

The Crater Chapter Warrant Officer Association Fort Lee, indicates they would like to host a breakfast buffet for Christmas for our Veterans. Tomeka Graham understands there is another group willing to do the same, and hopes these two groups will be able to link up

POC CW5R Karen Ortiz; With onsite liaison with CW4R Duane Wallace

**Veterans Affairs Disability Notice of Disagreement. Titus Johnson**

Building 3400, room 120f. Work: 804-722-0074, cell 804-295-3950 (text only, no calls) and personal cell 954-614-1790

Titus presented a short and clear brief in less than 15 minutes on how to change your VA Disability (increase the %) and the Process. The process starts with a memo called the Intent to file (ITF) which preserves todays date, as the start of the VA change to rating. You will have on year to get appointments, schedule visits and collect data for your notice of disagreement.

Titus discuss new findings, secondary service connected injuries which occur when for instance an injury to the right limb requires more from the left limb and subsequent current and future damage. He took questions.

A question was asked regarding JROTC students on contract, can they collect VBA % damage. The answer is anyone with a DD 214 can submit for VA % .

Discussions about the $9.1M advertised Faulty EarPlug lawsuite. Who can collect and how? Most Veterans are being contacted by the lawfirm that is fronting the suit, and they want 45% of your share. You call their phone 1-800-517-7400 and they take your information. Of course you can contact your doctor at Kenner or The VA and seek to be a part of the lawsuit.

Bottom line. Titus’s brief was well received by the Crater members. The quorum asked that he make himself available in 6-8 months for another brief, to reach new Crater Chapter members. He agreed.

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**Agenda August 7th, 2019 meeting**

**1. Count of members to ensure a forum/forum established ( ) ID Proxies ( )**

**2. Call meeting to order at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3. Pledge**

**4. Welcome guest and new members**

**5. Minutes passed out and read, any discussion, motion to accept subject to edit**

 **Motion made by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Seconded By \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**6. Treasures Report read and any discussion, motion to accept subject to audit**

 **Motion made by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Seconded By \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**7. Committee Reports**

 a. [Vice President Report](#OLE_LINK1) CW4 Francis Pattin – CW5 James Williams- WO1 Tyrone Lander

 b. [Memorabilia](#OLE_LINK1) – CW3 Karen Algernon-Wallace.

 d. Volunteer Hours - CW5R Vickie Vachon.

 e. Holiday Helper - CW5R Vickie Vachon.

 f. Boy Scouts - CW4R Charlie Mills

 g. Solicitation – CW5 Nicole Woodyard

 h. JROTC – CW5 Nicole Woodyard.

 i. WO Ball – CW5 Travis Elliott

 j. Painting Walnut Hill Elementary – CW5 Travis Elliott

 j. Warrant Officer Fall Picnic/ Potluck – CW4 James McCracken

**8. Old Business**

**Begin taking nominations for Chapter President and Chapter Vice President**

***What’s in it for me? –action***

Rebuilding Tri-Cities/Habitat-for Humanity\* ***–action***

Proposed Christmas Event At McGuire Veterans Hospital *–****action***

***Chapter coin review -***

Representative to the AAM if funding is available. Raised and obligated annually NLT July permitting best scheduling and bargain travel costs.

**9. New Business –**

 **Fall Picnic, pot-luck and or Chile Cook-off**

**10. Alibi’s**

**11. Next Meeting - Hut 1700-1730 Social 1730-1830 August 7th 2019**

**12. Adjourn meeting at (time) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Motion made by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

CRATER CHAPTER NOTES:

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